



AGENDA

IAPD COUNCIL MEETING

Wednesday 17 June 2009 – 1.30pm – 4.00pm
Hilton Munich City Hotel
Munich Germany

C.09.1 WELCOME by the President Dr Anna Fuks

President Fuks opened the meeting shortly after 1:40 p.m. She welcomed members of Council.

C.09.2 ROLL CALL of Delegates and Alternates

Secretary General Wright called the roll of delegates. He asked delegates and alternates to stand and identify themselves. The list of delegates is attached.³

C.09.3 APOLOGIES for absence

There were none

C.09.4 APPROVAL OF MINUTES of Board of Director's Meeting 12 June 2007 Hong Kong

Minutes of the HK meeting were approved.
Motion by Dr. Wei, Seconded by Dr. Oulis

C.09.5 APPROVAL OF MINUTES of Board of Council Meeting 13 June 2007 Hong Kong

Approval of Minutes of Council were approved
Moved by Dr. Wei, Seconded by Dr. Liu

C.09.6 APPROVAL OF MINUTES of Board of Director's Meeting 8 June 2008 Dubrovnik.

Minutes of the Board of Director's meeting were approved.
Moved by Dr. Donly, Seconded by Dr CA Adekoya Sofowora

C.09.7 MATTERS ARISING from the minutes

Dr. Amerongen's comments re changes in By-Laws remained under Business Arising. It was explained these would be addressed in the Constitution report.

At this point there was a departure from the agenda. The Scottish group from the UK has been awarded the 25th Congress. Since some of their group had to depart Munich early the same day, to accommodate them, they presented Council with an overview of their bid.

C.09.8 SECRETARY GENERAL'S REPORT

The Secretary General read his report to Council. Highlights of his report dealt with the growth of IAPD in the past two years. This included the addition of 9 new national societies and an increase of about 40% in individual members. The Secretary General also reported on changes that will occur at the Secretariat this coming year. The office will be relocated from Ferney Voltaire, France to Geneva, Switzerland. It is expected that this will occur at the end of the summer. Another issue raised is the increased workload of the Secretariat. A key reason for this occurring is the increase in membership. This means many more contacts, listing of names, etc. There will be some change in the workload of our current Associate Coordinator.

The Secretary General acknowledged that it has been a bad time financially for the world. IAPD also has had its losses. However, he assured Council that our organization remains financially strong. A financial statement was presented and some important points were brought to Council's attention.

He noted that on the balance sheet, there was a large discrepancy in our long-term investments between 2008 and 2007. This was attributed to two things. First, some of our bonds came due at year-end and were not re-invested immediately. Thus, our cash on hand increased by a sizable amount. Second, our bonds were invested in British Pounds sterling and the pound has devalued considerably in the past year

On the statement of accumulated funds, the organization actually made a profit last year but this was offset by losses in exchange. As a result, accumulated funds decreased by almost 39,000 Euros.

The statement of receipts and disbursements was unspectacular. Last year the budget was for a surplus and we achieved that surplus. For 2009 the secretary General also anticipated a surplus and a budget was presented as required in the by-laws. He mentioned, however, that any surplus will be largely dependent on some major expenditures such as our agreement with FDI.

There was a separate page listing the receipts and disbursements for the IAPD Education Fund. As the by-laws state, there needs to be a separate bank account for the Education fund and a separate report. The Education fund is in U.S. currency. During this past year costs were contained so that they almost equaled receipts.

There is one final issue related to the financial report that the Secretary General urged the Board and Council must deal with. That is the issue of audit. Several meetings were held with our accountant at the international firm, BDO Dunwoody, to review expenditures,

balance sheets, etc. The accountant pointed out in a letter that while he has reviewed the records, he cannot call this an audit. During the past year, international accounting regulations have tightened. The problem is one of locations. To do an audit, an auditor must visit these locations and examine the original ledgers, banking, etc. He pointed out the cost of an audit would be expensive. For an organization of our size, it is not practical. He suggested that our Bylaw be altered to allow a review/compilation of financial records by an international accounting firm. The secretary General mentioned that the Board in its meeting the previous day had accepted this solution.

Currently the pound sterling, euro and US dollar are accepted for dues payments. The Secretary General noted although currencies remained volatile, at some time we need to equate our three payment methods. He suggested using the Euro as the gold standard. He added that currency needs to be equated every two years and in the last quarter of a year prior to a Congress. That means we next equate our dues in September-October 2010.

In summary, I would like to thank Mme. Dutilloy for her efforts in making my work easier; the Board members for their help and the consideration of many IAPD colleagues have shown when the Secretariat has been slow in its response because of the workload.

Moved acceptance of the report by Dr. Wright, seconded by Dr. Høvenhoff.
Passed without discussion

C.09.9 PRESIDENT'S REPORT

Dr. Fuks began her report by providing an overview of the past two years activities. She spoke of the increase in membership and the success of the Regional Meetings. She also addressed the increases in national societies. This has been a great two years for IAPD growth.

Dr. Fuks also addressed improvements in our website and the work of Dr. Alcaino in creating these improvements. She also discussed the high quality of our Journal and the work of our editors, Goran Dahllöf and Goran Koch. She noted that since the Journal has been included in the Citation index, there have been more submissions, especially by university faculty.

The President also reviewed the work of the committees. She expressed her disappointment that despite her request for IAPD members to serve on committees, relatively few responded.

Moved acceptance of the report by Dr. Fuks, seconded by Dr. Vierrou (Greece)

C.09.10 EDITOR'S REPORT

Dr. Koch presented the Editor's Report. He was laudatory of the work done by Editor-in-Chief Professor Goran Dahllöf. He noted that the journal has had good development and is now recognized as one of the leading paediatric dental journals in the world.

He reported on the fusion of the Wiley and Blackwell publishers. This fusion has helped our journal as both publishers had strengths which have benefited the journal.

Since the last Council meeting there was a workshop in Hong Kong. The workshop was presented by the three editors. It focussed on developments of journal publishing. It also provided advice on writing and submitting papers for publication.

There was a meeting of the journal management committee in Stockholm. The editors along with the publisher's representative, Thomas Trier-Monk reviewed the journal progress. The number of institutions now receiving the journal has increased to 6834. There continues to be an increased awareness of the journal as this past year 307 manuscripts were submitted (increase of about 20%) and these were received from 49 different nations.

Dr. Koch talked of the journal impact and noted that the data will not be available in time for his report. He also referred to the finances of the journal and that they continued to improve. He noted that for our income to increase substantially, more members are required.

Moved acceptance of the report by Dr. Koch, seconded by Dr Hrvoje Juric.

C.09.11 COMMITTEES REPORTS

C.09.11.1 Awards Committee

This year has seen a renewed interest in submitting entries for the awards we offer.

The BSBF award attracted 10 essays, and the awards committee short-listed 6 of these for further consideration at a poster presentation at the beginning of the congress. Final judgements will be made in conjunction with Colgate following discussions with the short listed contestants.

The Bengt Magnussen Memorial Prize, awarded for an essay, in the form of a paper on any subject related to Paediatric Dentistry attracted 7 entries. The winner of this prize was 'Natalie' from Greece for an entry entitled 'In Vitro estrogenicity of pit and fissure sealants'

The Jens Andreasen Prize attracted 7 entries and this year in common with the Morita Prize we have split the award to reflect the fact that we receive entries which are both clinical and basic research. Members of the awards committee have assessed the submitted abstracts and will be adjudicating the prizes having discussed the work with the authors at the poster demonstrations.

The Morita Prize, again split into clinical and research like the Andreasen Prize attracted 11 entries. 10 of these have been assessed by abstract and will be awarded subject to further assessment of the posters. 1 entry was disqualified since the abstract was rejected (appropriately) from the meeting during the planning of the scientific programme.

This year the committee maintained a good correspondence with each other and has attempted to be more objective in setting out how the awards should be adjudicated. The system used was reasonably robust, and certainly allowed the judges to score entries on a systematic and logical basis. A similar system will be used for the posters when they are judged making the final decision easier and transparent. This has been done simply because it is very difficult to judge these prizes when the topics and type of research or clinical programme submitted is so disparate.

C.09.11.2 IT Director's Report

Dr. Alcaino presented a very comprehensive report. It is summarized as follows:

The following facts were noted:

1. IAPD website updated in 2008 to a Content Management System (CMS)
2. IAPD also runs an internet based Membership Database
3. This database allows users and members from anywhere in the world to:
 - a. Renew memberships and update own details
 - b. Make Credit Card payments
 - c. Report, email and manage information efficiently
4. IAPD members have online access to the journal (IJPJ)
5. There are some ongoing costs for running these two resources

The following issues need to be resolved for 2009

1. Obtain email addresses for all current members to increase communication
2. Increase membership numbers (currently at 637)
3. Sponsorship is required (Brochure: Join & support IAPD)
4. Administrator/Secretariat hours required to run society
5. html based IAPD newsletters

Recommendations

1. brochure promoting IAPD to increase membership
2. EA to present in Munich IT resources to Council (10-15 min presentation. It requires internet access)
3. Promote IAPD's IT resources in Munich 2009. IAPD help desk "teaches" members how to use resources (volunteer staff required)
4. Approve yearly training for Database & website use for Sylvie Dutilloy (1-2 days): e.g. Sylvie to travel to Sydney after FDI in September 2009
5. that the "html" newsletter system is adopted for next newsletter
6. That all Board members are familiar with the IT services available to IAPD

Items requiring discussion

1. A website sponsor is required to cover ongoing costs.
2. Online form and compulsory fields (instead of pdf doc) for new memberships
3. Discuss what links are appropriate to link to our website
4. Discuss IAPD membership ID card and if a hard copy of the newsletter is sent to all current members by normal mail. Discuss approach regarding "past" members (e.g. A4 promotion)
5. Recognition of existing sponsors in website. What agreements do currently exist?
In addition, Dr. Alcaino noted that there was a dramatic increase in visitors: from 35,109 in 2008 to 68,805 in 2009, the busiest month was March 2009 with a record high of 127,699 hits and USA continues to account for almost 50% of visitors, and second was China with nearly 8%.

C.09.11.3 Education Committee

The highlight of this report was the announcement of a planned Hands-On course in Athens prior to the next Congress.

C.09.11.4 Finance Report

No report

C.09.11.5 International Membership Task Force

The International Membership Committee's project involved contacting member countries or societies and collecting the mail or email addresses of paediatric dentists in their countries. The Chairperson of the committee distributed a list by email to committee members. They were asked specifically to obtain addresses of the national societies or countries on the list. Unfortunately, there were inadequate responses from the member nations. An attempt will be made again to reach to the contact persons in 2009. The report also reviewed the number of members in each category.

C.09.11.6 Nominations Committee

Dr. Papagiannoulis made her report to the Board. She pointed out how fortunate we were to have well qualified nominees for the vacant position. In her report, she offered reasons for the committee's selections. To fill the vacancy for Honorary Editor, the nominee is Prof. Milton Houpt and to fill the vacancy for Representative of Nations, the nominee is Dr. Anthony Tsai.

Following the presentation, there was considerable discussion of the choices and the reasons for the choices. However, the Board voted to accept the nominations committee report and the recommendations.

C.09.11.7 Scientific Research & Development Committee

The Scientific Committee was charged to investigate evidence based practical issues pertinent to paediatric dentistry and subsequently offer recommendations/guidelines.

New Scientific Committee Members were appointed this year, therefore the completed first five topics, which had been prioritized (Professionally Applied Topical Fluoride, Guidelines on Adolescent Oral Health Care, Guidelines on Appropriate Use of Local Anesthesia, Guidelines on Infant Oral Health Care and Guidelines on Management of Persons with Special Health Care Needs) were reviewed by current committee members. These five topic areas had recommendations submitted to the IAPD Executive Committee prior to the Hong Kong Meeting for consideration for adoption by IAPD. No action was taken at that time; therefore the recommendations were systematically reviewed by new committee members. Professionally Applied Topical Fluoride and Use of Local Anesthesia have been modified subsequent to Scientific Committee Review and will be submitted to IAPD for consideration of adoption.

The Scientific Committee will now consider further topic recommendations, according to the priority list already agreed upon by the Scientific Committee

C.09.11.8 Site Selection Committee & Co-ordination Committee

The main task of the Congress Site Selection and Coordinating committee over the past two years has been the complete revision of the document "IAPD Council and Board of Directors' Requirements and Guidelines for the Organization of the Biennial Congresses

of IAPD". The revision was made by members of the committee, mainly the Chair and Dr Ed Alcaino at the request of the Board of Directors to simplify the language used, to rearrange the contents in a more logical order and generally to make the document more comprehensive and easier to understand. To this end the committee has tried to remove unnecessary duplication, and has added Appendices which it is hoped will materially assist the Organizing committees of National Societies who have been awarded a Congress, to use the experience of the Organizing Committee's of previous congresses on which the Appendices have been based, to more efficiently plan their own congress. The procedure to be followed by National Member Societies wishing to bid to host a future IAPD Congress and the time-line which needs to be followed have been set out. The Guidelines are attached to this report. It is hoped that Board members, having recently had the opportunity to review and comment on the Final Draft document will feel able to accept this important revised document, so that the changes can be adopted for future Congresses of IAPD. Concerning the Congresses to be held in Greece and Korea which are already in the advanced planning stage, and the new Congress to be awarded, it is the plan of the Chair of this committee together with the Secretary General to hold personal discussions and to write to them to ascertain whether all the changes can reasonably be implemented for their congresses. The changes which will need to be considered have been summarized in a short document.

The report presented the choices for the 24th Congress. After great deliberation the committee chose Glasgow (Scotland), UK. However, since Chile also presented an excellent bid, he suggested that the Board provisionally consider Chile for the 25th Congress. He had certain stipulations that Chile must fulfil prior to the Congress being awarded to them.

C.09.12 NATIONAL SOCIETIES – New membership applications:

Bosnia & Herzegovina, Egypt, Panama, Paraguay, Russia, Tunisia, Ukraine, Uruguay, Venezuela

C.09.13 ELECTION of Office Bearers and Board of Directors 2009/2011

No vote was held on the election of Office Bearers and Board of Directors. In her report, Dr. Papagiannoulis presented the slate for Board of Directors and this report was accepted by Council without discussion. It was felt that holding a vote at this time would be redundant.

C.09.14 ANY OTHER BUSINESS

There was none.

C.09.15 DATE OF NEXT MEETING

15 June, 2011 – Athens, Greece

C.07.17 CLOSURE

The meeting ended at approximately 3:15.

