



# MINUTES

## IAPD COUNCIL MEETING

Wednesday 15 June 2011 – 1.30pm – 4.00pm  
Athens Megaron International Conference Center –  
MC 3 Hall (Skalkotas level).  
ATHENS / GREECE

**C.11.1 WELCOME** by the President Prof. Mark P. Hector

The meeting was called to order at 1:35 P.M.

**C.11.2 ROLL CALL** of Delegates and Alternates

Delegates were asked to stand, identify their nation and introduce themselves and the alternates.

Attached is a list of those in attendance.

**C.11.3 APOLOGIES** for absence

There were none.

**C.11.4 APPROVAL OF MINUTES** of Board of Director's Meeting 16 June 2009  
Munich

Approved : Motion by Dr. Hassi, Seconded by Prof. Ge

**C.11.5 APPROVAL OF MINUTES** of Board of Council Meeting 17 June 2009,  
Munich

Approved: Motion by Prof. Wei, Seconded by Dr. Klingberg

**C.11.6 APPROVAL OF MINUTES** of Board of Director's Meeting 2 June 2010  
London.

Approved : Motion by Dr. Mekertichian, Seconded by Dr. Hassi

**C.11.7 MATTERS ARISING**

The matter of the name for Taipei was raised by Prof. Wei. Other members from China also spoke to the matter. Following considerable discussion, and with the agreement of the President, the matter was referred back to the Board for further action.

There was another matter brought up by S. Wei (now in 2011 but also in Munich 2009), where he highlighted the fact that Council agendas were not provided on time to National Societies. This deserves a close look to ensure all national societies get their agendas in due time.

**C.11.8 SECRETARY GENERAL'S REPORT**

As required by the bylaws, Secretary General Wright read his report. He provided an overview of the finances. He reported that the organization is in good shape financially. The problem of banking in Switzerland was discussed and Dr. Wright recommended that we continue with our current four bank accounts. He also reported that IAPD was now officially domiciled in Switzerland. He informed the Board that we now had a new Swiss accountant. A copy of his report is attached.

Portugal was presented to the Board as a new applicant for National Society Membership. Jordan, having failed to reply to repeated attempts to contact them, was recommended to be de-listed from our national society membership.

**A key recommendation made in his report was:**

<p style="text-align: center;"><b>THAT beginning in 2013, individual dues be invoiced every two years and the invoice will be for two years.</b></p>
--

The SG recommended that beginning with this election, Representative of Nations have a portfolio which carries the responsibility for a committee. Further, he recommended that the number of Representatives of the Nations be increased to **four**. As this is a constitutional change, if this meets the agreement of Council, it will be voted upon a second time in 2013. Dr. Fuks' constitutional report will describe the plan in greater detail.

The Secretary General thanked Ms. Dutilloy for her efforts on behalf of our organization. He also thanked members of the Board for their help and cooperation during his term as Sec. Gen.

Following the report, a suggestion was made for the Board to consider invoicing national societies on a two year basis.

### **C.11.9      PRESIDENT'S REPORT**

President Hector spoke of the growth of IAPD and how we are participating more globally. He mentioned that he had been invited to be a keynote speaker at the ISPPD meeting in Amritsar, India in 2011. He opined that these invitations are important for the visibility of IAPD around the world. Continuing the thought of global participation, he mentioned that WHO and IAPD have health projects globally and he suggested that IAPD participate in these projects whenever possible.

The President reflected on the importance of recruiting members from a wide geographical spread of countries onto our committees. He mentioned that a lot of thought and work has gone into populating the committees for the next two years. He was pleased to report that we have new committee members from a wide range of countries including Argentina, Australia, Brazil, Canada, Chile, Germany, Greece, India, Israel, Japan, Korea, Netherlands, Nigeria, Peru, Poland, Sweden, Romania, Turkey, UK and the USA. The final membership was severely delayed due to long time lags occurring from some individuals who eventually declined our invitation. This was frustrating but being the eternal optimist he hoped that these committees will have the chance of showing what they can do in the coming years.

The President thanked members of the Board for their dedication and efforts during the past two year.

There was no discussion following the report.

### **C.11.10     EDITOR'S REPORT**

Honorary Editor Houpt reported that the journal has continued its development as evidenced by the expansion of worldwide distribution of our readers. The journal is now distributed worldwide to **7,908** institutions and libraries (of which 4,652 libraries are in developing countries through participation with the World Health Organization special initiatives program). In addition, there are **1,585** member subscriptions.

Further evidence of our development is the increase in manuscript submissions. During 2010, there were **545** manuscript submissions from **54** countries as compared to 341 submissions from 49 countries in 2008. The manuscript rate of acceptance has been approximately **12%** and average time from submission to review with a decision has been decreased to only **31 days**.

He reported that the journal publisher has placed on its website all but one issue of the journal since its first publication in 1991. Because of this increased access to the journal, there were more than **92,000** downloads by journal readers from its website.

Editor-in-chief, Professor Dahllöf, concluded his fifth year as editor at the conclusion of 2010 and he has stepped down from that position. Because of his years of distinguished service, he was appointed as Editor Emeritus of the journal. He joins with the first two editors of the journal, Professor Reg Andlaw (1991 to 1997) and Professor Ruth Holt (1997 to 2005) who also will be designated as Editors Emeriti.

The new Editor-in-Chief is Professor Chris Deery of the Department of Health and Oral Development, School of Clinical Dentistry, Sheffield, England. The new Associate Editor from the British Society of Paediatric Dentistry is Professor Paul Ashley of the Eastman Dental Institute, London, England. He joins as a continuing Associate Editor representing our Association. Together with the Editorial Board and the many hundreds of manuscript reviewers, we look forward to even greater achievement of the journal's goals, to promote oral health care for children internationally.

## **C11.11 WEBSITE DIRECTOR'S REPORT**

Dr. Tsai provided an extensive report. This represents only a summary and interested parties should review the original report. Dr. Tsai noted that the current system has been developed since 2001 through 2008. Our system provides basic functions of a NGO portal website. However, after three years of extensive usage, there is a need to re-evaluate the current system and the IT professional service. An easily self-loading, automated website with little IT supports should best serve the need of IAPD.

### **Challenges and problems of current system (Stability, functionality, usability issues)**

- a. Limited ability for IAPD to update the website content..
- b. IAPD noted missing of IJPD link in member section and delete of Calendar function.
- c. Members reported some login problems and inconsistent responses.
- d. Email blast in HTML format needs support from IT.
- e. The ongoing professional IT service for current system is costly.

### **Analysis of the problem**

- a. IAPD database and website were developed at different stages and built over 2001-2008. Integration of database and website into one system will solve the sync problem.
- B. Joomla based CMS website:
  - Advantages: Joomla is an open source content management platform. Using it, you can easily create a website. Similar to other CMS software, the administrator can 5 / 7 create, manage and publish the website content. Besides built-in features, there are many add-ons or extensions to improve the website functions.
  - Disadvantages: The administrator(s) must be familiar with this CMS software and experienced in website structure to run and maintain the website efficiently. Most of the time, the administrator is the one who create the website. For non-IT lay person, a long learning curve and ongoing training is needed to run the website. For adding features, there is technical knowledge involved. Regular IT support is inevitable.

### **Recommendations & items requiring discussion**

The following were possible solutions for the web system problem:

- a. Addition of in staff IT personnel experienced in Joomla CMS and database management.
- b. Implement an enhancement plan either by current IT company or a new IT company who is familiar with Joomla CMS and database management (Appendix 2)
- c. A new website with built-in CMS and database function fulfills the need and requirements of IAPD.

## **Ways to increase the exposure of the website, the visit frequency of the website and the use of member database:**

The following were suggested:

- a. Collect email addresses from hosting country of congress.
- b. Hands-on of website login at IAPD Congress and/or international pediatric meetings.
- c. Tutorial demo of website functions available in website.
- d. Adding member's benefit by providing unique information from IAPD;
  - i. Post PDF of abstracts of past IAPD Congress in the website.
  - ii. Multimedia files of selected lectures at the Congress
  - iii. Photos of congress activities.

### **C.11.12 COMMITTEES REPORTS**

#### C.11.12.1 Awards Committee

Dr. Alcaino reported that the awards committee this year faced new challenges given the number of posters being presented for each award. The overall number of abstracts submitted to the 23<sup>rd</sup> Congress of IAPD to be held in Athens next month approximates 760. As a consequence new structures were adopted and teams of judges created. After discussions with Prof Lisa Papagiannoulis (Chair of the 23<sup>rd</sup> Congress of IAPD), it was decided to email all abstracts for the Prizes and Awards to the AC committee members prior to the congress so judges would have a chance to read and hopefully preselect finalists in each category. Finally, the evaluation/rating forms were reviewed based on work carried by Prof Mark Hector and comments by Prof Milton Houpt in Munich 2009. The new rating forms include several abstracts per page in an attempt to make it easier for evaluation and judges.

Eight people applied for the Sam Harris Travel Bursaries, which are arranged through the Secretary General of IAPD. There was some confusion about the criteria for these bursaries as the main document in the IAPD website did not say anything about this bursary being offered to IAPD supporting members only. However, the documentation provided to the candidates clearly mentions that this bursary is for "IAPD supporting members". Three out of eight submissions fulfilled the criteria and were awarded the Travel Bursaries for the 23<sup>rd</sup> IAPD Congress:

#### 11.10.3 Education Committee

Based on the report written by Prof Widmer for the IAPD meeting in London, June 2010, it was pointed out the following activities that the committee realized while he was the chairman:

##### 1. Pre-Congress course in Athens 2011.

The pre congress course IAPD Clinical Day - Basic Paediatric Dentistry clinical procedures - is sponsored by the Australian & New Zealand Society of Paediatric Dentistry. This Clinical Day is the first ever offered by the IAPD as a pre Congress course. The venue has been arranged by Prof Lisa Papagiannoulis.

2. IAPD shared meeting in Asia with a local paediatric society. A joint meeting with IAPD and the Thai Society of Paediatric Dentistry was planned for November 2011. The Thai group will contact the IAPD Secretariat.
3. Prof Richard Widmer is invited, along with Dr Sally Hibbert to be the key note speakers at the first Cambodian Society of Paediatric Dentistry meeting in early July 2011. This will be a great opportunity to talk about the IAPD and the value of national and individual membership.
4. Prof Mark Hector was invited to host the IAPD Regional Meeting in India on 12 to 14 November 2010. It was also the 32<sup>nd</sup> National Conference of Indian Society of Pedodontics and Preventive Dentistry. The meeting was attended by 580 student delegates and 230 faculty delegates.

#### C.11.12.3 International Membership Task Force

This report was prepared by Dr. Nil Altay, Chair of the Committee.

##### **Individual Membership Data:**

As March 2001, there are 604 individual members from 55 countries. The number of individual members was 560 at December 2010. As 2010 was not a conference year, it is regular to see decrease in individual member number. Committee expects more members up to June 2011 because of congress year. When we look up to the membership numbers in past years we can see the regular increase of membership in congress year. To maintain the regularity of membership for every year committee could suggest making the discount of registration for the members who were also a member at the year before the congress year.

IAPD had 47 postgraduate students member up to the end of March 2011. This number could be increased by writing letters by the board to the head of the departments to encourage their students for being member of IAPD. This could be an obligation for being a postgraduate student in their department.

In 2011, IAPD supported 13 colleagues from China and 6 colleagues from Nigeria. There is a decrease in supporting countries and colleagues when we make comparison with past years. We have received only one application for senior membership so far.

As an Individual Membership Committee, we could recommend IAPD board to arrange local conferences in future years to increase the number. There was an increase in membership after the local meetings in South Africa and India in 2008.

##### **National Membership Data:**

As March 2011, there are 55 membership countries, where 32 had paid their fees, and 23 had not yet. In 2010, we had 56 member countries which 39 unpaid. IAPD board must find a solution for these unpaid fees of national associations. IAPD could charge interest for the delay in terms of delay time (like 10% for 2 months delay). Another suggestion could be made to

displace national associations who didn't pay the fees for 3 years. The supported countries in 2010 were China, India, Nigeria and Senegal but in 2011 IAPD only Cambodia is on the list.

#### C.11.12.4 Scientific Committee

The Scientific Committee was charged to investigate evidence based practical issues pertinent to paediatric dentistry and subsequently offer recommendation guidelines. The scientific committee is now considering further recommendations according to a priority list by the committee.

#### C.11.12.5 Site Selection Committee & Co-ordination Committee

This report was presented by Prof. Roger Hall.

The provisional award of the 26<sup>th</sup> Congress to Chile, recommended by the CSS&C committee in Munich, was accepted by the Board subject to an increase in the Chilean Society's individual membership of IAPD to a level that satisfied the Board (which was agreed to be initially 12 members by the time of the London Board meeting with the aim of increasing their membership to at least 25 members as soon as possible). This goal was achieved by the Chilean Society and the Board at its' London Interim meeting in 2010 accepted the award of the 26<sup>th</sup> IAPD Congress in 2017 to Chile. This board decision was approved unanimously by Council members.

Arrangements have been made for the Chair and Scientific committee Chair of the present Athens congress and the Chairs and Scientific committee Chairs of the two future awarded Congresses, to attend and make their reports to the Board at its meeting in Athens in June 2011.

The committee held a short business meeting during the Athens Congress. For the past twelve months Dr Roger Hall has worked as executive Co-Chair of this committee while Norbert Kraemer (the other Co-Chair) has undertaken his duties as President of the European Academy of Paediatric Dentistry. Once his EAPD term of office is complete, he will retire and he will assume full chairmanship of the committee.

#### C.11.12.6 Constitution Review Committee

This report was presented by Prof. Anna Fuks

The following amendments are proposed to be accepted by the Board for submission to the Council at the Athens Congress:

### **Constitution**

#### **Article VI – Board of Directors**

The Board of Directors will be entrusted with the management and Administration of the Association and shall be composed of:

- The President
- The President-Elect
- The Immediate Past President
- The Secretary General
- The Editor
- Three elected representatives of nations

***It is recommended that the representatives of nations be increased to four.***

Rationale for proposal:

The proposal is based on the Secretary General's remarks that our Representative of the Nations is elected without any defining responsibilities.

We currently have 3 Representatives of the Nations. Only one of them has a defined portfolio - IT Director. By increasing the Representatives of the Nations on the Board to four, in the future, each could be assigned a portfolio (committee chairmanship). Therefore, when electing Representatives of the Nations in the future, there will be a portfolio attached to the position.

There are benefits to the proposal.

- (1) Those submitting their names to run for the Board will know what is expected of them.
- (2) Having a Representative of Nations on the Board, who also chairs a committee, allows his/her report to be given orally to the Board. This creates a more direct contact between the Board and the Committee Chair.

There are two vacant positions on the Board for 2011-2013. If the proposal is accepted, there would be two newly elected Representatives of the Nations. In 2013, the proposal can become part of the constitution and two others can be elected. This has the advantage of not having too large a turnover of Board members at any time. The following is a model for electing Representatives of the Nations

2011:

Rep of Nations #1 – Chair, Education Committee

Rep of Nations #2 – Chair, Membership

2013:

Rep of Nations #3 – Webmaster, IT Director

Rep of Nations #4 – Chair, finance committee (fundraising and finance)

The Board will have the prerogative to alter the portfolios as the need arises.

## **By-Laws**

### **Article II – Legal Headquarters**

The headquarters of the IAPD and its Secretariat are to be located in **Geneva, Switzerland**



## **Article VI.4, Board of Directors**

The following amendment (addition) is proposed:

- ***The candidate should be an IAPD individual member for at least two years, have participated in IAPD committees and congresses, and shown interest in IAPD activities.***

Rationale for proposal: This year there was a large increase in nominations demonstrating an interest in IAPD. However, some of the candidates had no committee experience and others were not individual members.

## **Standing Orders - Annexe Prizes and Awards**

### **III- Bright Smiles Bright Futures Award**

#### **Item B, 5**

The number of finalists was changed from 6 to 4.

The paragraph should be as follows:

Colgate is to review the entries at this point and select the 10 best entries. Entries are returned to the Chair and AC to select **4** finalists. AC Chair is to notify Colgate of the **4** finalists. Please note that the proposals for the Constitution also need to be submitted for the By-Laws.

(Finalists receive \$500 and the winner receives \$2000 plus plane fare.)

This will occur in 2013 when the Constitutional proposals are ratified.

#### **C.11.13 PRESENTATION FOR THE 2017 BIENNIAL CONGRESS**

The President called upon the Chilean representatives to present to Council plans for the Chilean meeting. Presenting were Dr. Hassi and Dr. Lipari.

#### **C.11.14 NATIONAL SOCIETIES – New membership application:**

Portugal      Approved

#### **C.11.15 NOMINATIONS COMMITTEE REPORT**

Dr. Fuks presented an excellent report. As there were many more nominations than positions, it made nominations quite difficult. The rationale for the nominations can be found in the original report.

The recommendations of the Nominations Committee for the new IAPD Board of Directors were:

President	Dr. Eduardo Alcaino
Past President	Prof. Mark Hector
President Elect	Dr. Jorge Luis Castillo

Secretary General  
Honorary Editor  
Representative of Nations

Dr. Joseph Chan  
Prof. Milton Houpt  
Dr. Anthony Tzong -Ping Tsai  
Dr. Marcelo Bönecker  
Dr. Anna Maria Vierrou

**C.11.16 ELECTION of Office Bearers and Board of Directors 2011/2013**

The President asked for a show of hands to accept the nomination report.

**C.11.17 ANY OTHER BUSINESS**

None

**C.11.18 DATE OF NEXT MEETING**

June 12, 2013 – Seoul, Korea

**C.11.19 CLOSURE**

Council adjourned at 4:15.