



# MINUTES

## IAPD COUNCIL MEETING

Wednesday 12 June 2013 – 1:30 pm to 4.00 pm  
Conference Room North 201, 2F Coex - Convention and Exhibition Centre  
Samseong-dong of Gangnam-gu district  
SEOUL / KOREA

**C.13.1 WELCOME** by the President Dr Eduardo Alcaino and call to order

The meeting was called to order at 1.30 pm.

**C.13.2 ROLL CALL** of Delegates and Alternates

Delegates were asked to stand, identify their nation and introduce themselves and the alternates. Attached is a list of those in attendance.

**C.13.3 APOLOGIES** for Absence

There were none.

**C.13.4 APPROVAL OF MINUTES** of Board of Director's Meeting 14 & 15 June 2011, Athens.

Approved: Motion by Dr. John Sheahan, Seconded by Dr. Lisa Papagiannoulis

**C.13.5 APPROVAL OF MINUTES** of Council Meeting 15 June 2011, Athens.

Approved: Motion by Dr. John Sheahan, Seconded by Dr. Andreas Agouropoulos.

**C.13.6 APPROVAL OF MINUTES** of Board of Director's Meeting 24 May 2012, Strasbourg.

Approved: Motion by Dr. Andreas Agouropoulos, Seconded by Dr. Soni Stephen.

**C.13.7 BUSINESS ARISING**

There were none.

### **C.13.8 SECRETARY GENERAL'S REPORT**

The Secretary General gave his first report to the Council. He thanked the Association Coordinator, Sylvie Dutilloy, for her dedicated service and Board members for their support. He reported on his meeting with FDI Executive Director Dr Jean-Luc Eiselé in September 2012 during the FDI Congress in Hong Kong and on changes in the FDI office leading to Sylvie taking up a part position in FDI exclusively managing IAPD business.

The financial report for the year ended December 31<sup>st</sup> 2012 was tabled and SG provided an overview of the finances. IAPD was in good financial shape especially following the full payment of the outstanding Congress levy by C&C International S.A. Our accounts in Nova Scotia Bank in Canada were closed and the money was transferred to our Credit Suisse account. One of the two US dollar accounts in Credit Suisse was also closed to avoid duplication. We have now had four bank accounts: three in Credit Suisse (Geneva) with online access (1 euro account, 1 GBP account and 1 US account) and one account with HSBC (London, UK) with no online access. SG also reported that our application for tax exemption was accepted by the Swiss administration and IAPD was exempted from paying taxes for the next 10 years. This amounts to savings of around €8,600 each year using the rate in year 2011.

The SG made the following recommendations in his report:

- To amend our Constitutions as quickly as possible regarding Tax exemption issues.
- The establishment of a Treasurer, who would provide check & balance in the day to day financial operation as well as investment of IAPD funds.
- To develop further policies and guidelines on helping IAPD supported members (Cambodia is our only supported country in IAPD) to attend our congress so that decisions with possible future financial implications can be discussed thoroughly before implementation.
- IAPD should secure and confirm sponsorship before advertising our bursaries and awards for the 2015 Congress. Future funding for the Jens Andreasen Award should be explored. Policy & guidelines for new sponsorships should be developed.

Following the report, a suggestion was made to set up a fund to help members from less well-off nations to attend IAPD congresses. Hellenic Society of Paediatric Dentistry registered a vote of thanks for Prof. Hector in helping the Society to recover debts from C&C International S.A.

### **C.13.9 PRESIDENT'S REPORT**

President Alcaino thanked all board members for their tireless commitment to IAPD. He specifically thanked the Association coordinator, Ms Sylvie Dutilloy and the Secretary General, Dr. Joseph Chan.

The President mentioned the initiative of the American Academy of Pediatric Dentistry (AAPD) and its current president, Prof Joel Berg, for actively seeking interactions with IAPD. He looked forward to conversations and meetings through their Global Interactions Task Force. The President also congratulated Prof Anna Fuks, one of our past presidents, for receiving the Distinguished Service Award from the American Academy of Pediatric Dentistry.

The President mentioned the need for IAPD as a growing organisation to review further structuring of its headquarters, financial arrangements, legal contracts and in particular, the need to increase the working hours of the Association Coordinator. He emphasized the importance of an active and independent Finance Committee within IAPD; this with the aim of assisting our board of directors with structured financial planning and the future growth of IAPD. He also suggested hiring or buying premises that are independent of FDI as an investment for the future.

The President reported successful regional meetings in Russia in 2012 and in Brazil in 2013. He personally thanked Prof Marcelo Bonecker, Chair of the Education Committee, for his hard work. President also reported that we are financially assisting several dentists from our only supported member nation, Cambodia, to attend the Seoul Congress.

Lastly he expressed that it was an honour to be President of such a prestigious organization.

There was no discussion following the report.

#### **C.13.10 EDITOR'S REPORT**

Honorary Editor reported that during the past year there were over 135,000 download journal articles. There were more than 1,285 individual journal subscriptions in addition to 255 institutional and 4,259 library subscriptions. Manuscript submission in 2012 increased to 644 and were from 63 countries. Because of limited journal space, the acceptance rate was only 7.6%. Editor-in-Chief, Professor Chris Deery, was assisted by a 20 member Editorial Board and over 720 international reviewers. The average time from submission to a final decision was only 32 days. He concluded that Association members should be proud of their Journal as it represented a significant benefit of membership in the Association

#### **C.13.11 WEBSITE DIRECTOR'S REPORT**

Dr Anthony Tsai reported that we operated a well-resourced Content Management System (CMS) website with user friendly interface. He highlighted the following:

1. The new website was launched in May 2012. Twelve email blasts have been sent through the website's announcement module.
2. The IAPD Lecture Centre was launched in February 2013 and IAPD members have access to 15 lecture videos.
3. The budget of the final contract with Ruling Digital Co. (RD) was US\$ 19,900, with US\$ 17,300 for website construction, US\$ 2,000 for two years maintenance and US\$ 600 for two years website hosting.
4. PayPal was integrated into current online payment system to automate most of the membership payment.
5. During July 2012 to April 2013, there were over 17,589 unique visitors from 154 countries/territories who visited the IAPD website. Top ten countries of visits were U.S.A., Brazil, India, United Kingdom, Taiwan, Australia, Japan, China, Canada, and Switzerland. The official websites of Regional meeting and Seoul Congress were the two main sources of referral traffic.

Dr. Tsai also raised the following issues for discussion:

1. Proposal of forming a new Information Technology (IT) committee as a standing committee of IAPD.
2. Proposal to determine the cut-off date policy of 2-Year membership.
3. Proposal to update the Parents section in the website.
4. CIS (Corporate Identity System) logo of IAPD for websites of National Member Societies to increase exposure of IAPD website.

### **C.13.12 COMMITTEE REPORTS**

#### **C.13.12.1 Awards Committee**

Dr. Castillo reported that we received a record number of applications for awards & bursary this year. However, out of the three Travel Bursaries awarded, only one candidate from Malaysia accepted the offer to come to Seoul. The Colgate Bright Smiles Bright Futures (BSBF) Award had 15 entries; five finalists were selected for presentation and judging on 12 June 2013. The Bengt-Magnusson Memorial Prize in Child Health had 12 submissions. The Morita Award received 40 research abstracts and 27 case presentations. There were 15 posters for the Jens Andreasen Award. Although Dr Andreasen wasn't able to attend the meeting, he had reviewed the abstracts and provided his input for the judges.

#### **C.13.12.2 Constitution Review Committee**

Prof. Hector highlighted the amendments to the Constitution and to the Standing Orders approved by the Board and accepted by the Council in the Athens Congress in 2012. The amendments were:

##### Constitution

Article II: Legal headquarters in Meyrin-Genève, Switzerland

Article VI: Representatives of Nations be increased to four

Article VI.4 (addition): The candidate should be an IAPD individual member for at least two years, have participated in IAPD committees and congresses, and shown interest in IAPD activities.

##### Standing Orders

Appendix II, no. III – BSBF Award, item B5: Number of finalists changed from 6 to 4.

He reminded the Council that the proposals for the Constitution also need to be submitted for the By-Laws. This will occur when the Constitutional proposals are ratified.

These proposed amendments were unanimously approved by the Council for the second time.

Prof. Hector reported that following the relocation of the IAPD and its Secretariat to Meyrin-Geneva, a request for tax exemption was made to the Geneva Authority. This had been accepted subject to a modification to our Constitution. The amendment (addition) below was suggested by our lawyer who was in charge of this request. This original text was in French but it had been translated into English and should be inserted into Article X to become para. 4 (Page 6):

“After it has been dissolved, it is up to the Council to decide in which tax-exempt, public interest, Swiss-based institution with identical or similar mission to place the remaining capital. Returning the capital to members is prohibited”.

In order to benefit fully from tax exemption, this had to be agreed at two sittings of Council. Since this had clear benefits to the Association, it was suggested that, assuming this report was accepted at Council, we would hold a second meeting of Council immediately with this proposal as a single item on the agenda.

The proposed amendment was unanimously approved by the Council.

#### C.13.12.3 Education Committee

Prof. Bönecker reported on the 2 major tasks of the education committee since the Strasbourg meeting:

1. The Brazilian IAPD Regional Meeting was held in April 2013 in Sao Paulo. Prof Jorge Castillo (Peru), Prof Marie Therese Flores (Chile), Prof Anna Fuks (Israel) and Prof Nigel Pitts (UK) were speakers. The meeting attracted 270 new IAPD members.
2. Online Lecture Centre which provided free access for IAPD members and contained 15 video lectures. Materials included a lecture series by Prof. Anna Fuks given at the Taiwan Academy of Pediatric Dentistry in 2012 and selected topics from the Athens Congress.

Prof. Bönecker reported that further task for the coming year would include a DENFAC programme for Cambodia, developing online continuing education and a poster presentation workshop. The Board agreed in principle to hold two regional meetings in 2014. China and Russia were the countries who indicated interest.

#### C.13.12.4 Finance Committee

Dr. Peter Gregory submitted a written report in absentia. The committee was able to meet only once in Strasbourg but had significant email contact & exchange during the year. He provided a list of issues that was brought to his attention as Chairman and made some recommendations for going forward:

- Financial statements should be audited
- Changing the name of the committee to “The Finance and Audit Committee”
- That committee members should serve 2 year terms for no more of 3 terms.
- Diversification of IAPD assets required
- Relationship with FDI needs reviewing before signing new contracts
- Chairman of the committee should be a Board member and a further Board member be added to the membership together with the SG as “ex-officio”.

He also tendered his resignation from the committee due to an urgent need to take up the role of Secretary-Treasurer in the Australian & New Zealand Society of Paediatric Dentistry.

#### C.13.12.5 International Membership Task Force

Dr. Anna Maria Vierrou presented her report. As of April 2013 there were 1,009 individual members from 74 countries, an increase of 551 members as compared to 2012. This was mainly due to the two regional meetings held in Russia and Brazil. There were also 86 postgraduate members.

IAPD had 56 National Member Societies. Of these, 30 had paid the biannual membership fee while 26 had not. The only supported country was Cambodia. She also noted that 2 active and 6 expired National Member Societies had no individual IAPD members. She suggested sending a letter to the Presidents of the above Societies to clarify the reason for their delinquency as well as the issue of no individual membership. Another suggestion was to approach the individual members from countries that do not have National Society representation, and asked them to encourage their Society to join the IAPD. Following discussion in the Board it was agreed that:

1. Delinquent National Member Societies will be allocated to members of the task force in their region for follow up.
2. Task Force members will contact Paediatric Dentistry programme directors in their region to encourage their postgraduate students to join IAPD.

#### C.13.12.6 Scientific Committee

The Scientific Committee was charged to investigate evidence based practical issues pertinent to paediatric dentistry and subsequently offer recommendation guidelines. The scientific committee is now considering further recommendations according to a priority list by the committee.

#### C.13.12.7 Congress Site Selection and Coordinating Committee (CSS&C)

Prof. Norbert Krämer reported that Egypt, Japan, Italy, Mexico, Spain and Switzerland showed interest for the 2019 Congress. In the end only two bids that conformed with IAPD guidelines were received: Academia Mexicana de Odontologia Pediátrica for hosting the Congress in Cancun and the Dutch Society of Paediatric Dentistry for hosting the Congress in Maastricht.

Following presentation of Congress bids from both National Member Societies and on the recommendation of the CSS&C, the Board decided to recommend the award the 2019 Congress to Mexico to the Council. As the bid from the Dutch Society was also very impressive, the Board also wished to recommend provisional award of the 2021 Congress to the Dutch Society subject to the fulfilment of requirements imposed by the CSS&CC. The Council accepted both recommendations of the Board.

#### **C.13.13 PRESENTATION FOR THE 2019 BIENNIAL CONGRESS**

The Academia Mexicana de Odontologia Pediátrica made a brief presentation of their plans to host the 2019 Congress to the Council.

#### **C.13.14 NATIONAL MEMBER SOCIETIES – New Membership Applications**

Cyprus	Approved
Kenya	Approved

#### **C.13.15 NOMINATIONS COMMITTEE REPORT**

Prof Mark Hector tabled a detailed report recommending Officers and Members of the Board for the period of June 2013 to June 2015. The rationale for the nominations can be found in the original report.

The recommendations of the Nominations Committee for the new IAPD Board of Directors were:

President	Dr. Jorge Luis Castillo
Past President	Dr. Eduardo Alcaino
President Elect	Dr Anthony Tzong-Ping Tsai
Secretary General	Dr. Joseph Chan
Honorary Editor	Prof. Milton Houpt
Representative of Nations	Dr. Marcelo Bonecker
	Dr. Anna Maria Vierrou
	Dr Yasmi O Crystal
	Dr Morenike Ukpong

The committee also recommended that Dr Taku Fujiwara be invited to serve on committee(s) of IAPD and to reapply for Board membership next time.

#### **C.13.16 ELECTION of Office Bearers and Board of Directors 2013/2015**

The President asked for a show of hands to accept the nomination report. The report was accepted and the recommended new Board members were duly elected.

#### **C.13.17 ANY OTHER BUSINESS**

Heard that there was a need to sustain the membership of those who joined IAPD through the Regional Meetings. President said that the issue was discussed at the Board Meeting and the need to encourage new members to fully utilize the benefits of IAPD membership was noted.

#### **C.13.18 DATE AND PLACE OF NEXT MEETING**

Glasgow, United Kingdom – 1 July 2015

#### **C.13.19 CLOSURE**

Council adjourned at 4.08 pm.