



MINUTES

IAPD COUNCIL MEETING

Wednesday 1 July 2015 – 1.30 am to 4.00 pm

Forth Room – Scottish Exhibition and Conference Centre - SECC
Glasgow, United Kingdom

C.15.1 WELCOME by the President Dr Jorge Castillo and call to order

The meeting was called to order at 1.40 pm.

C.15.2 ROLL CALL of Delegates and Alternates

Delegates were asked to stand, identify their nation and introduce themselves and the alternates. Attached is a list of those in attendance.

C.15.3 APOLOGIES for Absence

There were none.

C.15.4 APPROVAL OF MINUTES of Board of Director's Meeting 11 June 2013, Seoul

Approved: Motioned by Australian & New Zealand Society of Paediatric Dentistry, Seconded by Hellenic Society of Paediatric Dentistry.

C.15.5 APPROVAL OF MINUTES of Council Meeting & Special Council Meeting 12 June 2013, Seoul

Approved: Motioned by British Society of Paediatric Dentistry, Seconded by Australian & New Zealand Society of Paediatric Dentistry.

C.15.6 APPROVAL OF MINUTES of Board of Director's Meeting 5 June 2014, Sopot, Poland

Approved: Motioned by American Academy of Paediatric Dentistry, Seconded by Hellenic Society of Paediatric Dentistry.

C.15.7 BUSINESS ARISING

There were none.

C.15.8 PRESIDENT'S REPORT

President Castillo presented his last report as President to the Council. He reported that the main objectives during his term of office were on increasing membership, strengthening relations with other associations, continuing scientific activity, developing social media, improving the library of video conferences, development of the journal and newsletter, developing policies and guidelines, promoting student membership and integration, and formulation of a strategic plan to map out the future of IAPD.

He reported that the number of individual members had been steadily increasing over the past few years and IAPD now had 1,265 individual members. He also welcomed 7 new applications for national membership. He also reported on meetings with other international organizations during the AAPD meeting in Boston and the EAPD meeting in Sopot last year. Other associations who either had a MoU with IAPD, or were in the process of discussing possible collaboration were: The International Pediatrics Association, The International Association of Dental Trauma, and the International Association for Disability and Oral Health.

The President thanked Drs Anthony Tsai and Anna Maria Vierrou for their efforts in launching a newly designed website with many interesting features. He also reported that we had almost 1,700 members on our Facebook page and we would continue to work on ways to use social media to interact with members and friends.

Lastly, he thanked a number of Board Members for their contributions to various tasks during the year. He also thanked the four members who would be leaving the Board for their contributions and hard work.

C.15.9 SECRETARY GENERAL'S REPORT

The Secretary General presented his 2nd report to the Council. He thanked Sylvie Dutilloy, Association Affairs Manager, who worked 3 days a week, single-handedly managed the day to day affairs of the association with great enthusiasm and effectiveness. He also thanked Board Members for their support.

The financial report for the year ended 31 December 2014 was tabled and SG provided an overview of the finances. IAPD's finance was in good shape and assets had increased by 11.8% over the past year to 703,624 Euros. This was a substantial increase for a non-congress year as the increase was only 4% in his 2013 report in the Seoul Congress. The main source of income was IJPD royalties followed by regional meetings income, individual membership subscriptions and sponsorships & donations. The main expenditures were management charges paid to FDI and board expenses. This Financial Report was also audited by BMG Partner SA/Geneva and a copy of the audit report was also tabled.

For many years HSBC had rejected all our instructions to change signatories for our bank account in London. SG reported that Professor Mark Hector and Sylvie Dutilloy personally visited HSBC on 31 March 2015 to resolve previous communication problems and the account was subsequently closed. The money was

transferred to our account in Credit Suisse. SG also reported that upon his recommendation in his last report, a Swiss Franc (CHF) account was opened in Credit Suisse in June. Membership income from PayPal used to be paid into our Euros account after conversion from CHF to Euros. We would need to convert from Euros back to CHF to pay many of our bills. The CHF account would reduce our loss in currency conversions and protect us from fluctuation in exchange rates in our future operation.

He also reported on the signing of a four year service agreement with FDI starting 1st January 2014. The annual fee payable to FDI was 87,386 CHF (plus Swiss VAT) – around US\$ 8,300 per month. As there had been suggestions that IAPD should have its own office and employ its own staff. The view of SG was that, given the small size of our existing operation, such a proposal would likely increase our cost; increase the risk of disruption in our operation if there is staff resignation, as well as losing the benefit of associating with a larger international dental organization. Lastly, he reported on the huge success of the IAPD Symposium during the FDI Congress in New Delhi when Prof. Anna Fuks was the speaker. This was one of the advantages of our association with FDI.

C.15.10 SPECIAL BUSINESS

On behalf of the Board, President Castillo recommended to Council to confer Honorary Membership to three outstanding members of IAPD: Professors Anna Fuks, Lisa Papagiannoulis and Gerry Wright. They had served IAPD for many years and had contributed greatly to the growth of the organization. The recommendations were unanimously approved by the Council and Honorary Membership would be conferred to them during the Congress Opening Ceremony later in the day.

C.15.11 EDITOR'S REPORT

Dr Milton Houpt presented his last report to the Council. He reported that the 2014 Volume 24 of International Journal of Paediatric Dentistry (IJPd) contained six regular issues with 446 pages devoted to 52 manuscripts. Authors were from many different countries such as, Argentina, Australia, Brazil, China, Denmark, England, Finland, Germany, India, Jordan, Nigeria, Spain, Thailand, and Turkey, reflecting the diversity of the journal readership. The papers reported a wide variety of research results which would be of interest to most practitioners of paediatric dentistry. There was a special supplemental issues published in September. It contained 25 pages that reported 76 abstracts of the British Society of Paediatric Dentistry Annual Scientific Meeting held in London, England. In addition, the supplement included 16 pages reporting 10 papers of the British Society's Clinical Effectiveness Bulletin.

In addition to hard copies of the Journal IAPD members have free on-line access to all issues published since 1991. During the past year, there were more than 100,000 downloads of Journal articles reflecting the renown of the Journal, and its recognized value worldwide. During 2014, there were 618 submissions from 57 countries, representing 497 scientific papers, 85 case reports, and 36 other types of papers. Because of limited journal space, the acceptance rate this past year was only 8.5%. The Editor-in-Chief, Professor Deery, was assisted by a 25 member Editorial Board and more than 470 international reviewers. The reviewers performed their task so diligently that the average time from submission of papers to final decision was only 17 days. Accepted papers appear on line in 'Early View' and then appear in print within six months.

After briefing the Council on the significance of the ISI rating of scientific journals, Dr Houpt reported that the 2014 Impact Factor for IJPD had jumped to 1.54. This was a substantial jump and placed the journal at a rank of 58 in comparison with 118 other health science journals. He congratulated the efforts of Professor Chris Deery and his Editorial Board. He also appreciated the efforts of the Journal publisher, John Wiley and Sons Ltd, and its representative, Aske Munk-Jorgensen.

C.15.12 WEBSITE DIRECTOR'S REPORT

Dr Anna Maria Vierrou presented a detailed report to the Council. She had worked closely with Dr Anthony Tsai who helped her to take up the role of website director. The newly designed website was launched at the beginning of October 2014. Further improvements were added in May 2015. Around 100 videos were uploaded to the Video Centre including those from the 2011 & 2013 Congresses. There were also 46 videos from the Online Continuing Education Library (OCE). For the Poster Gallery, 76 posters from the award competition of the 2013 Seoul Congress were uploaded. A new Guidelines for Clinical Practice section had been added and will serve members by directing them to comprehensive guidelines for clinical practice, developed by the American Academy of Pediatric Dentistry (AAPD) and the European Academy of Paediatric Dentistry (EAPD). A total of 8 email blasts were sent to members since June 2015. New template for the e-news was designed and two E-news blasts were sent to members in September 2014 and January 2015. The Newsletter was also redesigned with a more professional look. The CIS logo was designed last year with the aim of identifying the National Societies that are members of the IAPD and to link their websites to ours. Unfortunately not all Societies used this logo on their websites. Guidelines for the use of CIS logo would be developed to encourage usage.

Visits of the website had increased steadily since the launching of the new website, being over 10,000 per month. There was a peak of 16,121 in January 2015 probably due to the deadlines for the 2015 Congress abstract submissions. The most visited sections were the ones with parent information. The total cost for the maintenance and redesigning the website was 2,349 Euros.

Dr Vierrou also presented the following recommendations:

1. The objectives of the use of the CIS logo should be defined. She proposed that the guidelines of the use of the logo should be incorporated in the By Laws and National Member Societies should be required to upload the CIS logo on their websites.
2. Review the parent section as it was the area most frequently visited.
3. Create new promotion brochures to be in line with the new IT image.
4. Improve the appearance of our booth in congresses.
5. Improve the email blast system so as to properly display the pdf images. PDF file for poster presentations and awards competitions.

C.15.13 COMMITTEE REPORT

C.15.3.1 Awards Committee

Dr Anthony Tsai reported that in the Glasgow Congress, two new categories of awards were added: The NuSmile Restorative Dentistry Award supported by NuSmile Company and the PDWG Travel Bursary

supported by the Paediatric Dentistry Working Group (PDWG) which is restricted to African delegates. The British Society of Paediatric Dentistry provided additional five prizes and one travel award but they were open to members of BSPD only and were managed by the LOC. There was an extension of deadline to 28 Feb. 2015 to encourage more applicants. Total number of abstract accepted was over 800 with more than 600 in the poster category. IAPD received a total of 96 applicants for the awards and 11 applicants for the travel bursaries. With the help of President Castillo, Dentaid agreed to be the new sponsor of the Bengt Magnusson Memorial Prize.

He also made the following recommendations which were supported by the Board in the meeting on 30 June 2015:

- IAPD should seek an agreement with LOC to allow travel bursary recipients to register for the Congress using the early bird rate.
- The use of anti- plagiarism software to screen for plagiarism in award competition.
- Revision of standing orders on awards and bursaries:
 - Applicants of the bursaries and awards must be active IAPD members.
 - A check box for the applicant, to indicate which category of award they were entering (i.e. case report or research), would be added to the application form of both Morita and NuSmile awards.
 - Timeline of the award management: for BSBF and NuSmile awards, it was a requirement to choose the finalists 4 months before the Congress. It was recommended to change the requirement to 3 months before the Congress to allow adequate time for screening of the entries.
 - Mandatory submission of PDF files of posters before the Congress.
 - Advertisements for bursaries and awards should include detail guidelines on how, what and where to submit and information on the management of the awards by IAPD.
 - Registration for Congress should be mandatory. Arrangement for a poster or oral presentation of the prize during the Congress is also recommended to increase the exposure of this prize.
 - BSBF presentation – In order for Colgate to present the award at the opening ceremony, the presentation by the finalists needs to be scheduled before the main scientific meeting. Other than the judges, not many could attend the presentation. Arrangement for an Oral presentation by the winner during the Congress is recommended.

C.15.13.2 Constitution Review Committee

On behalf of the Board, Dr Alcaino proposed new amendments to the Constitution and By-Laws. These amendments were all agreed by the Board in the Board meeting on 30 June 2015:

Constitution

Article IV.1.e: IAPD Supported Members – “less wealthy nations” change to “low-income countries”.

Article VI.1: The Board of Directors – add the position of “Treasurer”

Article VI.3 – amended to read “The members of the Board of Directors shall be elected by the Council. The Secretary General, the Treasurer, the Editor, and the Elected Representatives may be elected to succeed themselves. The Treasurer and Elected Representatives may serve for a maximum of four years. The Secretary General and the Editor may serve for a maximum of eight years. Neither the President nor

the Past-President can be elected to succeed themselves.”

By-Laws

Article IV3.b: Individual Members – “Application must be made to the Secretariat or the Secretary General on the appropriate application form” change to “Application must be done electronically through the IAPD Website”.

Article IV3.e: IAPD Supported Members – “To obtain a supported membership, application has to be made in writing to the Secretariat” change to “Supported Membership is confirmed by the Secretariat”.

Article IV3.f: Postgraduate Student Members – “annual” change to “biennial”.

Article VI 6.4: Board of Directors: last paragraph – “All documentation should be sent by written letter, fax” change to “All documentation should be sent by written letter, fax or electronically”

Article VII.1: Budgets and Accounts – Dues of National Member Societies

“The annual biennial dues to the Association shall be based on the total membership of the National Association in accordance with the following formula:

- Up to 50 members: £40.00
- 51-100: £70.00
- Add £25.00 for each one hundred members or fraction thereafter to a maximum of £200 (sterling)
- Dues of IAPD Supported Nations shall be £20.00

The above dues also may be paid in Euros US Dollars or GB Pounds.”

The whole paragraph changes to:

“The annual biennial dues to the Association shall be based on the total membership of the National Association in accordance to the number of members of each national society. Dues are calculated from 0-50 members, 51-100 members, or 101+ members. For IAPD supported nations, there is a basic flat fee as determined by the Board. Please contact the Secretariat for actual dues, which are paid in Euros.”

The Council unanimously approved all the above proposals. According to Article IX of the IAPD Constitution, the proposed amendments to the By-Laws were duly adopted. The proposed amendments to the Constitution would need to be presented to the Council for a further approval in 2017 before adoption.

Dr Alcaino reported to the Council new amendments to the Standing Orders as approved by the Board in the Board meeting on 30 June 2015:

A 1.2 – Add provision for use of officially issued business card by Board Members.

A 1.5 – Add electronic records & scanner to the list of technology.

A 1.6 – Remove reference to IBM or an IBM compatible computer.

E 10 II) – Add provision for meetings via the Internet.

H2 – Add NuSmile Restorative Award to the list of prize announcements.

CT.9 – Delete Publications Committee and add IT Committee.

APPENDIX II – update address & details of IAPD Secretariat and update link to Blackwell in all sections

APPENDIX II – For the BSBF Award, change the number of finalists selected by Chair & AC from 6 to 4; Change the award to finalists from US \$250 to US \$500 and the award to the winner from US \$2500 to \$2000; payment of award would be done by electronic / wire transfer.

According to Article IX of the IAPD Constitution, these proposed amendments to the Standing Orders were duly adopted.

C15.13.3 Education Committee

Prof Bönecker presented a report on the work of the education committee since the Seoul meeting:

1. The 2nd Russian Regional Meeting of the IAPD was held on 29-30 September 2014 in Moscow. More than 300 delegates attended. The IAPD speakers were Prof Anna Maria Vierrou and Prof Moti Moskovitz.
2. The 1st Chinese Regional Meeting of the IAPD was held on 12-13 November 2014 in Beijing. More than 200 delegates attended the meeting. The IAPD speakers were Dr Eduardo Alcaino and Prof Keira Park Mason.
3. The 2nd Brazilian Regional Meeting of the IAPD was held on 19-20 March 2015 in São Paulo. More than 220 delegates from all parts of Brazil and the Latin American countries attended the meeting. The IAPD speakers were Prof Monty Duggal and Prof Norbert Krämer.
4. In summary, IAPD had five successful regional meetings in the last 4 years, which attracted 1,125 new IAPD members.
5. IAPD Symposium at FDI, New Delhi 11-14 September 2014. Prof Anna Fuks was the speaker. Her topic was "New trends in primary pulp therapy-materials and techniques". The meeting was well attended.
6. DENFAC Program in Nigeria – During March and April 2015 a series of emails were exchanged with Dr Bankole (chairman of the scientific and education committee of the NAPD - Nigerian Association of Paediatric Dentistry) in collaboration with Dr Morenike Ukpong (IAPD Board Member) considering the possibility of a DENFAC program to be held in Nigeria in 2015.

C.15.13.4 Finance Committee

There was no report.

C.15.13.5 Membership Committee

Dr Morenike Ukpong provided a detail report on the work of the membership committee with the following main points:

1. An extensive review of the pattern of IAPD membership between 2010 and 2015 was undertaken. There was an increase of 61.3% in the number of individual members and 196.9% of postgraduate students. She recommended that IAPD should focus on attracting more postgraduate students, increase new membership by hosting regional meetings and to increase retention of existing members.
2. The review also found that there was a need to improve the tracking mechanism for IAPD members. It was noted that the IT Committee was working on a membership management system (MMS) on the IAPD website that would enable IAPD to collect more robust tracking information on its members.
3. At the end of 2014, the IAPD had 57 National member Societies. Of these, 46 had paid the biannual

membership fees and two nations (Senegal, and Bosnia & Herzegovina) had not renewed their membership subscription to the IAPD by the end of 2014. Attempts to reach out to contacts in these countries were without success.

4. IAPD had two IAPD Supported Member s: Kenya and Cambodia.
5. Russia has the largest individual membership with 311 members. Nine membership countries had no current individual members namely: Bosnia and Herzegovina, Colombia, Republic of Macedonia, Paraguay, Panama, Thailand, Tunisia, Uruguay and Venezuela.
6. Twenty countries had individual members without national membership. These were Belarus, Brunei Darussalam, Democratic Republic of Congo, Dominican Republic, Indonesia, Iraq, Jordan, Kazakhstan, Kuwait, Latvia, Lebanon, Mozambique, Nepal, Oman, Qatar, Saudi Arabia, Singapore, Sri Lanka, Trinidad & Tobago and United Arab Emirates. Membership Committee would be contacting these individual members to explore how to support them to set up national associations if there were none.
7. There were seven national membership applications: Algeria, Bolivia, Bulgaria, Costa Rica, Iran, Malaysia and United Arab Emirates.

Finally, Dr Ukpong recommended that the IAPD membership database should be updated and improved.

C.15.13.6 Scientific Committee

Dr. Yasmi Crystal reported that the Scientific Committee embarked in a project based on the newly released WHO guidelines on sugar intake among children and adults in March 2015. Committee members were asked to evaluate these guidelines, their validity and significance in their own countries and to recommend to the Board whether these guidelines should be endorsed. The unanimous decision was for IAPD not only to endorse these guidelines but also to "translate" some of the guidelines into clear recommendations that are directly targeting oral health. This dental perspective should include not only amount but frequency and consistency of sugar consumption.

The committee was further charged by the IAPD Board with the following tasks:

- Review and update parental section of IAPD website.
- Policy on age one dental visit.
- Policy for diet and good oral health.

C.15.13.6 Congress Site Selection and Coordinating Committee. (CSS&C)

Prof Norbert Krämer reported on the work of the committee:

1. Management of the approved future Congresses – written progress reports were received from the British Society, Chilean Association, the Mexican Academy.
2. Bid process for the 28th Congress 2021 – The Board accepted the bid of the Dutch Society in Sopot. The Chair of the CSS&C would attend the Council meeting to announce the recommendation of the CSS&C and the Board. Council would be asked to give the final approval after the presentation of the Dutch Society. However, Prof Krämer recommended that in the future a “double decision” to award two congresses should not be made.
3. Review of ‘Additional Guidelines for Organising Committees’ – The review was completed. With the

Board's agreement, the guidelines would be presented to the Council.

4. Bids for the 29th Congress 2023 – Invitations to submit “Intention to Bid” letters to the Secretary General would be sent to all National Member Societies in September 2016.

C.15.14 NATIONAL SOCIETIES – New membership applications:

New membership applications were received from the following National Societies:

- Société Algérienne d’Odontologie Pédiatrique (SAOP)
- Sociedad Boliviana de Odontopediatria (SBO)
- Bulgarian Association of Paediatric Dentistry
- Asociacion Costarricense de Odontologia Pediatrica
- Iranian Society of Paediatric Dentistry (ISPD)
- Malaysian Association of Paediatric Dentistry
- Emirates Pediatric Dentistry Club

The Council agreed unanimously to accept these Societies to be National Member Societies.

C.15.15 PRESENTATION FOR THE 2021 BIENNIAL CONGRESS

The Dutch Society of Paediatric Dentistry presented their plan for hosting the 28th Congress of the IAPD in Maastricht on 7-12 June, 2012. The main theme of the scientific programme would be Joining Forces in Paediatric Dentistry.

C.15.16 NOMINATIONS COMMITTEE REPORT

Dr Alcaino presented a detailed report. In common with previous years, vacancies on the Board of Directors were advertised in early January 2015. These positions were:

- President Elect
- Secretary General
- Honorary Editor
- Two Representative of Nations

Only one nomination was received for the position of President Elect – Dr Anna Maria Vierrou.

Only one nomination was received for the position of Secretary General – Dr Ari Kupietzky.

Only one nomination was received for the position of Honorary Editor – Dr Anne O’Connell.

For the position of Representative of Nations, there were four nominations:

1. Dr. Verena Bürkle (member of the Austrian Association of Pediatric Dentistry)
2. Prof Bernadette Drummond (member of the Australian & New Zealand Society of Paediatric Dentistry)
3. Prof Taku Fujiwara (member of the Japanese Society of Pediatric Dentistry)
4. Prof Norbert Kramer (member of the German Association of Pediatric Dentistry)

Agreeing with the recommendation of the Nominations Committee, the Board proposed the following

Office Bearer and Members for the IAPD Board of Directors for the period of 2015-2017:

<u>President</u>	Dr Anthony Tzong -Ping Tsai (Taiwan Academy of Pediatric Dentistry)
<u>Immediate Past President</u>	Dr Jorge Castillo (Peruvian Society of Pediatric Dentistry)
<u>President Elect</u>	Dr Anna Maria Vierrou (Hellenic Society of Paediatric Dentistry)
<u>Secretary General</u>	Dr Ari Kupietzky (Israeli Society of Dentistry for Children)
<u>Honorary Editor</u>	Dr Anne O'Connell (Irish Society of Dentistry for Children)
<u>Representatives for National Member Societies:</u>	
	Dr Yasmi Crystal (American Academy of Pediatric Dentistry)
	Dr Morenike Upkong (Nigerian Association of Paediatric Dentistry)
	Prof Bernadette Drummond (Australian & New Zealand Society of Paediatric Dentistry)
	Prof Taku Fujiwara (Japanese Society of Paediatric Dentistry)

C.15.17 ELECTION of Office Bearers and Members of the Board of Directors 2015/2017

The President asked for a show of hands to accept the nominations from the Board. All nominations were accepted and the nominated Board Members were duly elected.

C.15.18 ANY OTHER BUSINESS

There were none

C.15.19 DATE OF NEXT MEETING

October 4, 2017 – Santiago, Chile

C.15.20 CLOSURE

Council adjourned at 4.15

IAPD COUNCIL MEETING GLASGOW 2015 Attendees

Countries	Delegates	Alternates
Argentina	Dr Angela Beatriz Argentieri	Dr Andrea Marta Ortolani
Australia & New Zealand	Dr John M Sheahan	Dr Soni Stephen
Austria	Dr Verena Bürkle	
Brazil	Dr Cristina Marta Ferreira Gradella	Dr Luciane Ribeiro de R. Sucasas da Costa
Cambodia	Dr Chantho Yos	
Chile	Dr Sandra Rojas	Dr José Hassi Thumala
China	Dr Li-Hong Ge	Dr Man Qin
Colombia	Dr Francisco Hernandez	
Croatia	Dr Hrvoje Juric	Dr Ivana Cukovic Bagic
Egypt	Dr Rached Mervat	Dr Osama El Shahawy
Finland	Dr Tarja Haukioja	
Germany	Prof. Dr. Ulrich Schiffner	Prof Norbert Krämer
Greece	Prof Lisa Papagiannoulis	Dr Andréas Agouropoulos
Hong Kong	Dr Kitty Hse	Dr Gillian Lee
India	Dr Navneet Grewal	
Israel	Dr Aviv Shmueli	Dr Benjamin Peretz
Italy	Dr Roberto Gatto	Dr Gianmaria Fabrizio Ferrazzano
Japan	Prof Taku Fujiwara	
Korea	Dr Jae-Ho Lee	Dr Justin Lee
Mexico	Dr André Marc Saadia	Dr Robert Valencia
Netherlands	Mrs. Dr. M.C.M. van Gemert- Schriks	Mr. P.C. Lansen (Peter)

Nigeria	Dr Comfort Adekoya Sofowora	Dr Obafunke Denloye
Peru	Dr Ailin Matta	
Philippines	Dr.Liza Centeno	Dr. Georgina Roa Remulla
Romania	Dr Rodica Luca	Dr Arina Vinereanu
Russia	Dr Luidmilla Dobrokto	Dr Maksim Shvechenko
Slovenia	Dr Rok Kosem	
Sweden	Dr Georgios Tsilingardis	
Switzerland	Dr Ann Catherine Jaun	
Taiwan	Dr Yang-Chun Lee	Dr Hsuan-lu Ko
Turkey	Prof.Dr. Figen Seymen	Dr Senem Selvi Kuvvetli
United Kingdom	Dr Janice Fearne	
U S A	Dr Robert Delarosa	Dr John Rutkauskas
Venezuela	Dr Aida Caolina Medina Diaz	